

1. APPLICANT DETAILS

First Name

Last Name

Address

Phone

Email

Citizenship

Are you an Australian Citizen or permanent resident of Australia? Yes No

Gender

This question is optional. You may leave it blank if you do not wish to provide us with this information.

Male Female Non-binary Transgender Intersex

Other:

Eligibility

Date of birth

Are you 55 years of age or over? Yes No

Pension status

Full pension Part pension Non pensioner

Note: Pension includes the age pension, disability support pension or other pension.

2. RENTAL ACCOMMODATION HISTORY

The applicant is required to provide details of their accommodation history for the past two years.

CURRENT ACCOMMODATION

Renting Homeowner* Other

*Currently own, part own or are paying off a residential property.

Do you receive Commonwealth Rent Assistance? Yes No

Current address

Length of time at current address

From

to

Rent per week

Reason for leaving

Name of landlord/Agent

Phone number of landlord/agent

PREVIOUS ACCOMMODATION

Renting Homeowner* Other

*Currently own, part own or are paying off a residential property.

Address

Length of time at address

From

to

Rent per week

 \$

Reason for leaving

Name of landlord/Agent

Phone number of landlord/agent

3. REFERENCE

You must provide a personal reference of someone not related to you.

Name

Relationship to you

Phone

Email

Address

4. ADDITIONAL PERSON DETAILS

If you intend to occupy a unit with an additional person, please provide their details. Otherwise, you may leave this section blank.

First Name

Last Name

Address

Phone

Email

Citizenship

Are you an Australian Citizen or permanent resident of Australia? Yes No

Gender

This question is optional. Leave it blank if you do not wish to provide us with this information.

Male Female Non-binary Transgender Intersex


Other:

Pension status

Full pension Part pension Non pensioner

Note: Pension includes the age pension, disability support pension or other pension.

5. EVIDENCE REQUIREMENTS

 To process and assess your application you must provide the following evidence. If you are concerned about your privacy and do not wish to email the evidence, then return your application by post.

1. All applicants – proof of identity

You must provide two documents from the list below:

- Birth Certificate;
- Passport;
- Marriage Certificate;
- Motor vehicle Drivers Licence;
- Medicare Card;
- Centrelink Health Care Card, Pensioner Concession Card, Seniors Health Care Card or Centrelink Income Statement;
- Motor vehicle registration;
- NSW photo card from the Roads and Maritime Services;
- Baptism certificate;
- Australian citizenship certificate/papers or visa papers;
- Savings bank or credit card statement;
- Evidence of rent payments for more than 3 months;
- Australian Health Insurance documents or membership card;
- Evidence of credit accounts or hire purchase agreements;
- Telephone, gas or electricity bill up to 12 months old;
- Water rates, council rates or land valuation notice up to 12 months old.

Note: The two forms of identification must be from a different source (e.g., you cannot use a Health Care Card and a Centrelink Income Statement as they are both issued by Centrelink).

2. Full and part pensioner non homeowners who are renting

You must provide the evidence in “Step 1 - All Applicants” plus the following:

If you have indicated that you are a pensioner in Part 1 or 4 of this application:

- Copy of pension card or evidence of your fortnightly pension payment e.g., Centrelink statement or bank statement; and
- Evidence of Commonwealth Rental Assistance payment if renting e.g., Centrelink statement, or recent bank statement.

3. Full and part pensioner non homeowners who are not currently renting but are eligible for Commonwealth Rent Assistance

You must provide the evidence in “Step 1 - All Applicants” plus the following:

If you have indicated that you are a pensioner in Part 1 or 4 of this application:

- Copy of pension card or evidence of your fortnightly pension payment e.g., Centrelink statement or bank statement; and
- Recent Centrelink Income and Asset Statement.

4. Full and part pensioner homeowners

You must provide the evidence in “Step 1 - All Applicants” plus the following:

- Recent Centrelink Income and Asset Statement; and
- Evidence of a recent real estate agency estimate of your home’s value.

5. Non pensioner/self-funded retiree

You are only required to provide the evidence in “Step 1 - All Applicants”.

6. DECLARATION

Please ensure that you read and understand the following before signing.

I acknowledge and understand that:

The purpose of this application is to be assessed as eligible to be placed on a waiting list for seniors living accommodation and that my application is subject to the approval of Opening Doors Foundation Ltd (ODF).

This application will not be processed unless all the required information is completed to the satisfaction of ODF.

If my/our application is assessed as being eligible for the waiting list, then:

- offers of accommodation are subject to availability;
- there is no guarantee that accommodation will become available or be offered to me within a specified time frame;
- this application will remain on the waiting list until I am offered accommodation or until I ask for my application to be withdrawn; and
- if I/we are offered accommodation and do not accept the offer then my application will be removed from the waiting list.

If I/we are offered accommodation, then the agreement will be a rental agreement subject to the laws of the Residential Tenancies Act 2010 (NSW) and the Residential Tenancies Regulation 2019 (NSW).

If my/our application is unsuccessful, I/we will be notified and this application together with attachments will be destroyed immediately.

By signing this form, I/we consent to ODF sharing my/our personal information with external parties for the purpose of assessing eligibility for accommodation and that my/our information will be collected, stored and shared in accordance with the Privacy Act 1988 and ODF's Privacy Policy. A copy of ODF's Privacy policy is available on our website at <https://openingdoorsfoundation.org.au/privacy-policy>.

I/we declare that:

- the information provided in this application is true and correct; and
- I am not bankrupt or in debt or arrears to any landlord or real estate agent; and
- I have never been evicted by a landlord or real estate agent.

Signature of applicant

Date

Signature of representative

Date

7. SUBMITTING THE APPLICATION

You can submit your application by email or post.

Email: info@odf.org.au

Postal Address: The Manager
Opening Doors Foundation
PO Box 7225
Wagga Wagga NSW 2650

Office Use Only

Priority Assessment

Priority 1

- Full and part pensioner non homeowner renting; or
- Full and part pension non homeowner renting but eligible for CRA

Priority 2

- Full and part pensioner homeowner eligible for CRA
Income and Asset Statement and house estimate used to determine eligibility in line with
Income or Asset test.

Priority 3

- Non pensioner/self-funded retiree.